

THANK YOU FOR CHOOSING VISA FIRST TO PROCESS YOUR VISA APPLICATION. THIS IS YOUR VISA FIRST APPLICATION PACK WHICH CONTAINS:



INFORMATION ON THE  
DOCUMENTS YOU WILL  
NEED TO PROVIDE IN  
ORDER TO OBTAIN A VISA



ORDER FORM





VISA APPLICATION  
FORM

Please make sure to read all information provided carefully. Once you have gathered all required documents please print off, fill out and sign the application form provided. Please then send the completed form and the required documents to our email address. If you have any further questions please do not hesitate to contact us.

You can contact us by:

 [info@visafirst.com](mailto:info@visafirst.com)

 +44(0) 207 659 9180 from the UK

 +353(0) 1 878 3329 from Ireland



## WHAT DO I NEED TO APPLY FOR MY CAMBODIAN E-VISA?

Completed application form.

A clear copy of the bio page of the passport. Please note that the passport must be valid for at least 6 months after the date of entry.

A recent passport-sized photograph in a digital format (JPEG or PNG).

### **Where should I send my documents?**

You can email your documents to [info@visafirst.com](mailto:info@visafirst.com). Applicants do not have to post any original documents.

### **How long does the visa take to be organised?**

Cambodia e-visas may take at least 3 working days to be approved.

### **How much time can I spend in Cambodia?**

The e-visa will be valid for 3 months from the date of approval. It is important to enter Cambodia within these 3 months. From the date of entry, the e-visa is valid for 1 month.

### **Where can I direct my questions?**

You can contact any of the Visa First officials on +353 1878 3329.

## VISA OPTIONS:

3 Month Single Entry € 90

*Please note, the embassy fee is set by the embassy and Visa First does not control this. Usually, the embassy fee varies according to the given embassy, the applicant's nationality, the type and the duration of the visa. The prices stated here consist of the Visa First handling fee and the embassy fee. They are for one person, inclusive of VAT and are an estimate only. Please note that, additional fees may apply. These fees are dependent on the way in which you would like to receive your passport, exchange rate changes and changes in the embassy fees etc. In the event that an additional fee applies to you, we will contact you to organise the payment in the most convenient way possible for you.*

## PAYMENT OPTIONS:

Online payment: a link will be sent to your email so you can securely pay online.

Bank draft or postal order, payable to Taxback - Visa First Division.

Bank transfer

Account name:	Taxback
Bank:	AIB Bank
Bank Address:	IDA Business & Technology Park, Ring Road, Kilkenny
Bank code:	93-34-22
IBAN:	IE78AIBK93342275025074
Account number:	75025074
Swift:	AIBKIE2D

*NB: Please make postal order, bank draft and bank transfer payments payable to Taxback - Visa First Division.*

## TERMS AND CONDITIONS

Visa First reserves the right to return any passport without the requested visa if the passport and/or the documents provided do not comply with the requirements or if there is insufficient time to process the visa. Please note that, other documents may be requested at the discretion of the embassy. The provided processing time is given as a general guidelines - actual waiting times may vary. The visa fee is non-refundable even in the event that your application is delayed or rejected.

Passports are required for the entire processing time. In the event of loss or damage to any passport or documents received, Visa First liability will be limited to the actual value of the passport/document. Visa First accepts no liability for consequential loss.

You must travel with the same passport you hold at time of completing this application. If you obtain a new passport after your visa has been issued, please contact the Visa First help desk for advice. In this case reallocation fees may apply.

Visa First advises against purchasing restricted or inflexible tickets prior to visa issuance. Processing times shown on this application are standard processing times. While Visa First makes every effort to ensure that visas are processed according to advertised timelines, Visa First does not accept any claims for delays caused by postal strikes or delayed post handling by postal companies or embassies which are outside of our control.

It is the client's own responsibility to ensure that they familiarize themselves with their visa validity dates and ensures all details on the visa are correct. The client must enter the country to activate the visa before the visa expiration date. The client's visa is liable to be canceled once the visa expiration passes if the client has not entered before this date. The client bears all responsibility and liability in such situations.

Please confirm that by engaging the services of Visa First, you agree to our terms and conditions listed above as well as to our full list of terms and conditions, which you can view at <https://visafirst.com/en/terms-and-conditions/>

Signature of applicant:

## POWER OF ATTORNEY

I, \_\_\_\_\_ (name), authorize \_\_\_\_\_ (name), who is my \_\_\_\_\_ (describe the type of the relationship, i.e. partner/spouse, employer/colleague, relative, etc.) to act on my behalf in relation to the organization of my visa, including sending and collecting my documents.

Signature of applicant:

## ORDER FORM:

First name:	Surname:
Date of birth: DAY / MONTH / YEAR	Estimated date of arrival: DAY / MONTH / YEAR
Home phone:	Mobile:
E-mail address you would like your e-visa sent to once it is approved*:	

\* Please be advised that all necessary correspondence for this visa application process will be directed to the email address and/or the postal address you provided on this application form. Please bear this in mind when providing your contact details, as necessary email/postal correspondence may include a client's personal information.

## APPLICATION FORM:

### Personal details:

Surname:	Given names:
Sex: Male Female	Date of birth: DAY / MONTH / YEAR
Place of birth town/city:	Country of birth:
Current nationality:	Email address:
Residential address and phone number:	
Passport number:	Passport issuing authority:
Date of issue: DAY / MONTH / YEAR	Date of expiry: DAY / MONTH / YEAR

### Travelling information:

Entry date in Cambodia: DAY / MONTH / YEAR	Mode of travelling: Bus Car Flight Motorcycle Walk
Arrival time:	Arrival vehicle No (if applicable):
Port of entry:	Bavet (Svay Rieng) Cham Yeam (Koh Kong) Poi Pet (Banteay Meanchey) Phnom Penh International airport Siem Reap International airport Tropaeng Kreal Border Post (Stung Treng) Sihanoukville International airport
Address during visit in Cambodia:	
Previous visits in Cambodia: No Yes (if yes, please provide dates)	DAY / MONTH / YEAR